

## INFORMATION SHEET 2015/16

INSTITUTION	
Official name:	<b>Fachhochschule St. Pölten/ St. Pölten University of Applied Sciences</b>
Erasmus code:	A ST-POLT03
Erasmus Charter for Higher Education (ECHE):	83637-LA-1-2014-1-AT-E4AKA1-ECHE
PIC:	954490477
Postal address:	Matthias Corvinus-Str. 15 3100 St. Pölten, Austria
Website: Information for Incoming Students:	<a href="http://www.fhstp.ac.at">www.fhstp.ac.at</a> , <a href="http://english.fhstp.ac.at">http://english.fhstp.ac.at</a> <a href="http://english.fhstp.ac.at/international/incoming-students">http://english.fhstp.ac.at/international/incoming-students</a> <a href="https://www.facebook.com/groups/284609344927328">www.facebook.com/groups/284609344927328</a>
Facebook:	<a href="https://www.facebook.com/fhstp">www.facebook.com/fhstp</a>
Twitter:	<a href="http://twitter.com/FH_StPoelten">http://twitter.com/FH_StPoelten</a>
YouTube:	<a href="http://www.youtube.com/fhstpaelten">www.youtube.com/fhstpaelten</a>
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INTERNATIONAL OFFICE	
Head of International Office:	<b>Mag. Barbara Zimmer</b> tel. +43 2742 313 228 261 fax: +43 2742 313 228 219 e-mail: <a href="mailto:barbara.zimmer@fhstp.ac.at">barbara.zimmer@fhstp.ac.at</a> , <a href="mailto:international@fhstp.ac.at">international@fhstp.ac.at</a>
Outgoing Students Advisor:	<b>MMag. Daniela Lohner</b> tel. +43 2742 313 228 262 fax: +43 2742 313 228 219 e-mail: <a href="mailto:daniela.lohner@fhstp.ac.at">daniela.lohner@fhstp.ac.at</a>

<b>Incoming Students Advisor:</b>	<b>Mag. Irene Auffret</b> tel. +43 2742 313 228 263 fax: +43 2742 313 228 219 e-mail: <a href="mailto:irene.auffret@fhstp.ac.at">irene.auffret@fhstp.ac.at</a>
<b>Team Assistant:</b>	<b>Claudia Grötzl</b> tel. +43 2742 313 228 276 fax: +43 2742 313 228 219 e-mail: <a href="mailto:claudia.groetzl@fhstp.ac.at">claudia.groetzl@fhstp.ac.at</a>

### Institutional Facts:

<b>Location (map):</b>	<a href="http://www.st-poelten.gv.at">www.st-poelten.gv.at</a> (click on 'Stadtplan')
<b>City Population:</b>	50,000
<b>Student Population:</b>	2,300
<b>Academic calendar 2015/16:</b>	<b>Winter Term 2015/16:</b> 14 September 2015 – 31 January 2016 <b>Summer Term 2016:</b> 15 February 2016 – 3 July 2016
<b>Application deadlines for international students:</b>	<b>Winter Term/full academic year 2015/16:</b> 31 May 2015 <b>Summer Term 2016:</b> 30 November 2015
<b>Orientation week for international students:</b>	<b>Winter Term/full academic year 2014/15:</b> 14 – 18 September 2015 <b>Summer Term 2015:</b> 15 - 19 February 2016  All exchange students are asked to attend the orientation week without fail.
<b>Application information:</b>	See: <a href="http://english.fhstp.ac.at/international/incoming-students/application">http://english.fhstp.ac.at/international/incoming-students/application</a>  <b>Documents:</b> <ul style="list-style-type: none"> <li>• Application Form</li> <li>• Learning Agreement</li> <li>• Code of Conduct</li> <li>• Copy of German language certificate (minimum requirement: B1 level) OR</li> <li>• Copy of English language certificate (minimum requirement: B1 level) if you only choose courses in English</li> </ul> <p>The Application Form and Learning Agreement must be duly signed by the student's home university.</p>
<b>International Student Guide:</b>	The International Student Guide contains all important information for exchange students. International students are therefore asked to study the International Student Guide carefully.  Download International Student Guide <a href="#">here</a> .
<b>Course Catalogue:</b>	A list of the courses offered in the academic year 2014/15 can be found in the <b>Course Catalogue 2014/15</b> (download <a href="#">here</a> ). Exchange students may mix lectures from all degree programmes, provided there are no time clashes. The

	<p>list of courses offered in the academic year 2015/16 will be available in September 2015.</p> <p><b>We recommend to select each semester <u>one</u> of our Modules or courses from <u>one</u> semester in the same degree programme.</b></p> <p>Subjects offered in the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> semester can only be chosen in the <b>Winter Term</b>. Subjects offered in the 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester can only be chosen in the <b>Summer Term</b>.</p> <p>International students wishing to take subjects from the <b>masters programmes</b> must have sufficient knowledge of the respective subjects, as all of these courses are at an advanced level.</p>
<p><b>Language of instruction:</b></p>	<p>The principal language of instruction in all degree programmes is <b>German</b>. All incoming students attending courses taught in German need to have sufficient language skills that enable them to attend classes in German and sit examinations (<b>minimum requirement: level B1</b> according to the <a href="#">Common European Framework of Reference for Languages</a>).</p>
<p><b>Courses in English:</b></p>	<p><b><u>EPS – European Project Semester:</u></b>          EPS at St. Pölten UAS is embedded in the Department of Media &amp; Digital Technologies and focuses on <b>Media Technology</b> and <b>Media Production</b>. The projects are carried out in co-operation with technology and the creative industries.          More information can be found <a href="#">here</a>.</p> <p><b><u>Students of Technology:</u></b>          Each semester a programme of 30 ECTS credits is offered in English:</p> <ul style="list-style-type: none"> <li>• Winter Term 2015/16: <b>ICT (Information &amp; Communications Technology) Module</b></li> <li>• Summer Term 2016: <b>Computing Module</b></li> </ul> <p>Download programme for Technology <a href="#">here</a>.</p> <p><b><u>Students of Media Management:</u></b>          Each semester a programme of 28/30 ECTS credits is offered in English:</p> <ul style="list-style-type: none"> <li>• Winter Term 2015/16: <b>Spotlight on Media Economics</b></li> <li>• Summer Term 2016: <b>Spotlight on Media &amp; Business</b></li> </ul> <p>Download programme for Media Management <a href="#">here</a>.</p> <p>-&gt; Students who select one of the Modules in Technology and/or Media Management must have sufficient English skills (minimum requirement: level B1 according to the <a href="#">Common European Framework of Reference for Languages</a>).</p> <p><b>Further courses in English:</b>          A list of further courses taught in English can be found in the Course Catalogue (see previous column).</p>

<p><b>German classes:</b></p>	<p><b>1. Preparatory German Course:</b></p> <ul style="list-style-type: none"> <li>• <b>31 August - 18 September 2015</b>, Mon-Fri tba</li> <li>• Level: B1</li> <li>• Fee: €100</li> <li>• Register by <a href="#">e-mail</a></li> <li>• Registration ends <b>31 August 2015</b></li> </ul> <p><b>2. German language and Austrian culture:</b> This course is offered throughout the semester.</p> <ul style="list-style-type: none"> <li>• 7 ECTS credits per semester, 4 teaching units per week</li> <li>• 2 levels: <ul style="list-style-type: none"> <li>○ (Advanced) Beginners</li> <li>○ Advanced</li> </ul> </li> <li>• There is no charge for attendance.</li> </ul> <p><b>3. ÖSD German Language Diploma:</b> St. Pölten UAS is an exam centre for the 'Österreichisches Sprachdiplom Deutsch (ÖSD)'. ÖSD certificates are state-accredited and internationally recognised.</p> <p>For more details please see the <a href="#">International Student Guide</a> and our <a href="#">website</a>.</p>
<p><b>Internships:</b></p>	<p>General information about <b>Physiotherapy</b> or <b>Social Work</b> placements is available from Irene Auffret.</p> <p>For assistance in finding a placement, <b>Social Work</b> students are asked to contact Ms Christine Haselbacher:</p> <p><b>FH-Prof. DSA Mag. (FH) Christine Haselbacher</b> Senior Lecturer of Social Work tel. +43 2742 313 228 517 e-mail: <a href="mailto:christine.haselbacher@fhstp.ac.at">christine.haselbacher@fhstp.ac.at</a></p> <hr/> <p>Students of <b>Physiotherapy</b> are asked to contact Mr Ludwig Deisel for assistance:</p> <p><b>Ludwig Deisel</b> Assistant Physiotherapy tel. +43 2742 313 228 585 e-mail: <a href="mailto:ludwig.deisel@fhstp.ac.at">ludwig.deisel@fhstp.ac.at</a></p> <p>Finding a suitable work placement takes some time. Therefore students are asked to inform their contact person well in advance if they wish to do a work placement in St. Pölten.</p>
<p><b>Accommodation:</b></p>	<p><b>Student hostels:</b> There are three student hostels within walking distance of St. Pölten UAS: 'Campus Domus', 'Wihast' and 'Campus Villa'.</p> <p>Students who wish to live in 'Campus Domus' or 'Wihast' are asked to fill in the application form, tick the appropriate boxes and send in the form by the deadlines mentioned above (see 'Application deadlines for international students').</p>

	<p><b>Private accommodation:</b> Private rooms and flats/flatshares often appear on the market at short notice. Vacancies and flatshare offers are posted on the university noticeboards.</p> <p>St. Pölten UAS <b>does not</b> let any rooms to students. We can only give you <b>support</b> in finding a room. Students will have to get in touch with the landlords/landladies themselves. Students living in a student hostel will sign the contract with the student hostel itself, not with St. Pölten UAS.</p> <p><b>For more detailed information on accommodation please see:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">International Student Guide</a></li> <li>• <a href="#">Website</a></li> <li>• or contact <a href="#">Irene Auffret</a>.</li> </ul>
<p><b>International Student Network:</b></p>	<p>The <b>International Student Network (ISN)</b> is an organisation that carries out a variety of activities together with the students from abroad. Each international student is allocated a personal tutor from Austria who helps him/her, especially at the beginning, to integrate into the student community.</p> <p>For more information see:</p> <ul style="list-style-type: none"> <li>• <a href="#">International Student Guide</a></li> <li>• <a href="#">ISN website</a>, <a href="#">Facebook</a></li> <li>• <a href="#">e-mail</a></li> </ul>
<p><b>Costs of Living:</b></p>	<p>Appr. €800/month (incl. accommodation cost of appr. €270-€310 monthly)</p>
<p><b>Insurance:</b></p>	<p>Make sure that you have valid health insurance before coming to Austria. See International Student Guide for further information.</p>